



United Community Options of South Florida Charter Schools, Inc.
d/b/a

United Community Options of South Florida Charter Schools
Early Beginnings Academy

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December 16, 2019

Dear Board Members:

Enclosed you will find a record of the actions taken at our Charter School Board Meeting of December 12, 2019.

Board Members present included Raisa Bauza, Valerie Jennings and Jeremy Steinhart (via conference call).

Staff present included: Linda Gluck, Dr. Debbie Terenzio, Dr. Tamika Lewis, Dr. Leigh Kapps, Makeesha Coleman, Betty Rodriguez and Dr. Joe Aniello.

The meeting was called to order at 12:10 PM.

Actions taken:

1. Roll Call was taken.
2. The minutes of the meeting of September 12, 2019 were approved as mailed and presented. (Motion-Raisa Bauza/second-Valerie Jennings) (Vote 3-0).
3. There were no public comments or speakers.
4. Reports:
 - a. CEO Report – Linda Gluck gave this report.
 - Linda Gluck presented the financial statements for month ending October 31, 2019. She noted that we have an actual surplus of income over expense of \$136,000 which is \$18,000 better than our budget plan. Our revenue is down to plan by \$78,000, however this is primarily due to the normal late changes to correct October FTE count. We are under budget in both personnel and operating to date. Our balance sheet shows fund balance of \$776,000. This report was accepted. (Motion-Valerie Jennings/second-Raisa Bauza) (Vote 3-0).

It was also reported that for the 2018-2019 IDEA grant we are having continued issues relative to audited financial statements based on changes to the statement format that was

revised for nonprofits by the charter school office. We are waiting for response from the fiscal office.

b. Principal's Report – Makeesha Coleman gave this report.

- She noted current enrollment of 118 students. We are anticipating two students will be testing out but we have two new students to replace them. It was noted that our educational facilities security grant of \$3,896 was received in November. We are waiting on the Best and Brightest scholarship information to find out how much we potentially will receive. We are still waiting for signatures on our contract renewal approved by the School Board on July 24, 2019.

c. Chief Operating Officer Report – Dr. Leigh Kapps gave the report.

- The 2019-2020 IDEA allocation is still pending which is necessary for us to submit the grant for approval. She also explained the expansion of our Birth to Two program from 26 children to 51 children. This is our feeder program to our Charter School.

d. Vice President's Report – Dr. Debbie Terenzio gave the report.

- Dr, Debbie Terenzio reported that we do not have any governing board disclosure forms due for the current year. Likewise we do not have any governance training session due for the current year. She also discussed the state funding of Charter School security based on recent Grand Jury report.

5. Other business- The following items were approved by vote of 3-0 by motion from Val Jennings and second from Raisa Bauza.

- A) Out of Field Teacher - There were no out of field teachers to approve.
- B) Sandra Rodriguez was approved for ESOL out of field.
- C) There were no reading endorsements for out of field needed.
- D) It was noted that the Board Chair signed the safe schools allocation of \$3,510 for two way radios, security cameras and security screening.
- E) It was noted that title IV grant for science and sports materials was approximately \$2,900.
- F) The school improvement plan 2019-2020 midyear review was conducted. The status of Goals reviews were conducted with each teacher and goal progress tracked. EBA did not submit the first review for the FSAA data folio because only two periods of recording are required.

6. Next Meeting: Thursday, December 12, 2019 at noon at 2700 W. 81 Street, Hialeah, FL 33016.

7. The meeting was adjournment at 1:00 pm

Dated: December 16, 2019

Minutes Submitted by:



Jeremy Steinart, Secretary

cc: Board Members and Officers

Joe Aniello Ed. D., President, UCO of South Florida

Linda Gluck, CEO, UCO of South Florida

Debbie Terenzio, Vice President UCO of South Florida

Leigh Kapps, COO, UCO of South Florida

Tamika Lewis, Assoc. Dir. of Children's Services, UCO Miami

Makeesha Coleman, Principal, UCO Charter Schools

Joe Menendez, CPA