



**United Community Options of South Florida Charter Schools, Inc.
d/b/a**

**United Community Options of South Florida Charter Schools
Early Beginnings Academy**

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December 18, 2018

Dear Board Members:

Enclosed you will find a record of the actions taken at our meeting of December 13, 2018.

Board members present included: Roy Lustig, Raisa Bauza, Jeremy Steinhart and Valerie Jennings.

Staff present included: Dr. Joe Aniello, Linda Gluck, Dr. Debbie Terenzio, Dr. Leigh Kapps, Makeesha Coleman.

The meeting was opened at 12:10 PM.

Actions taken:

1. The minutes of the meeting of September 13, 2018 were approved as presented. (Motion-Jeremy Steinhart/Second-Raisa Bauza) (Vote 4-0).
2. There were no public comments.
3. Linda Gluck gave the Financial Report for month ending October 31, 2018. Income exceeds expense by \$85,000. This is <\$20,000> below our projected budget. This is mainly due to the fact that our reimbursements have not caught up to the October FTE and will be adjusted going forward. If early projections for year end are accurate, this would put us in positive position for the year. The report was accepted (Motion-Jeremy Steinhart/Second-Raisa Bauza) (Vote 4-0).
4. Makeesha Coleman gave the Principal's report. We should have 117 students per our October FTE. We did very well on our ESE Compliance review. Our best one to date. She reviewed the problems we are having in keeping the newly required police officers at the sites and the costs. It is costing us \$120,000 and we are getting reimbursed \$4,640. It was noted that we received a small grant toward upgrading our security cameras.
6. Dr. Leigh Kapp, gave the COO report. She noted that we are attempting to add grades 3-5 for ESE to our next years classes. We are also attempting to add general education classes grades Kindergarten to 5th. She reported on our IDEA Funding for the year of \$99,500. We still have not received \$104,500 from last year.

7. Dr. Debbie Terenzio gave the Vice President's report. She gave a report on the status of our FEMA Request from Hurricane Irma. It appears we may get \$1,096 for restarting of operations. She noted that our Capital Outlay Funds for the year are still pending.
8. The Board approved our current year contract with FRANMAR our Transportation Provider. (Motion-Raisa Bauza/Second-Jeremy Steinhart) (Vote 4-0).
9. Makeesha Coleman was approved by the Board for Out of Field and ESOL Teacher status and Meaghan Gasch for Out of Field. (Motion-Raisa Bauza/Second-Jeremy Steinhart) (Vote 4-0).
10. The next meeting will be Thursday, March 14, 2019 at noon at the Hialeah offices.

The meeting was adjourned at 1:00 PM.

Dated: December 18, 2018

Minutes Submitted by:



Jeremy Steinhart, Secretary

Cc: Board Members and Officers

Debbie Terenzio, Vice President UCO of South Florida, Inc.
Linda Gluck, CEO, UCO of South Florida, Inc.
Leigh Kapps, COO, UCP/UCO of South Florida, Inc.
Tamika Lewis, Assoc. Dir. of Children's Services, UCO Miami
Makeesha Coleman, Principal, UCO Charter Schools
Grace Bracamonte, Dir. Of UCO of South Florida, Inc.
Joe Menendez, CPA