



United Community Options of South Florida Charter Schools, Inc.
d/b/a

United Community Options of South Florida Charter Schools
Early Beginnings Academy

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www.unitedcommunityoptionssfl.org



September 14, 2018

Dear Board Members:

September 13, 2018

Dear Board members:

Enclosed you will find a record of the actions taken at our meeting of September 13, 2018.

Board members present included: Jeremy Steinhart and Raisa Bauza.

Staff present included: Dr. Joe Aniello, Linda Gluck, Dr. Debbie Terenzio, Dr. Leigh Kapps, Makeesha Coleman, Evelyn Morales, Betty Rodriguez and Grace Bracamonte.

The meeting was opened at 12:05 PM.

Actions taken:

1. The minutes of the Annual Meeting of June 7, 2018 were presented and accepted as sent. (Motion-Raisa Bauza/Second-Jeremy Steinhart) (Vote 2-0).
2. There were no public comments.
3. Linda Gluck presented the audit for fiscal year ending 6/30/18, which was accepted by the Board. Total net assets are \$462,000 cash on hand is \$350,000. It was a clean Audit. Year-end was a positive \$29,000. The Board approved posting of the audit on charter school website (Motion-Raisa Bauza/Second-Jeremy Steinhart) (Vote 2-0).
4. Linda Gluck, gave the Financial Report for month ending July 31, 2018. It was accepted by the Board. This is the first month of our fiscal year. The first month is a positive bottom line with revenue behind projections by approximately \$25,000. This is due to July 2018 FTE calculation based on actual attendance of 99 students because 23 students aged out, tested out or moved. The new children to replace those who left were enrolled in August and September for a total of 112 students and will be retroactive to July, after the October FTE calculations are done. (Motion-Raisa Bauza/Second-Jeremy Steinhart) (Vote 2-0) The Board authorized posting Annual budget submitted to CSO for 2018-2019 to be posted on the Charter School Website (Motion-Raisa Bauza/Second-Jeremy Steinhart) (Vote 2-0)

5. Makeesha Coleman gave the Principal's report. She gave an update on the new public safety act and how it affects us. We have hired two off duty officers and expense of \$108,000 with a corresponding \$4000 income from DOE for this purpose. We are also anticipating monies from the educational facilities security grant which is for the hardening of our school buildings based on school security assessment . The School Improvement Plan and Charter Assurances Verification of EESAC Compliance were reviewed for the 2018-2019 school year.
6. Dr. Leigh Kapp, gave the Chief Operating Officer's report. The board approved two Resolutions that authorized staff to submit all documentation necessary to amend the current contract effective 2015 -2025. First, the plan to add grades 3 to 5 for ESE. Second, to add general education for grades for kindergarten to fifth grade. We are exploring the possibility making these changes for the next school year. (Motion-Raisa Bauza/Second-Jeremy Seinhart) (Vote 2-0).
7. Dr. Debbie Terenzio gave the Vice President's report. She noted that we are to receive \$3664 from the Federal Restart Grant Program allocation and these funds were not included in 2018-2019 budget . This will defray costs from hurricane Irma. It was also noted that our capital outlay fund amounts are still pending. Additionally noted was reminder that Sylvia resigned her board membership effective 6/27/18.
8. The out of field teachers and ESOL agreements were presented and approved. (Motion-Raisa Bauza/Second-Jeremy Seinhart) (Vote 2- 0).
- Out of field teachers: Diana Kwacz, Meaghan Gasch and Christina Cole
 - ESOL Meaghan Gasch
9. The date of next year's annual meeting was changed to Thursday, May 30 2019 from June 6, 2019.
10. The next meeting will be Thursday, December 13, 2018 at noon at the Hialeah offices.

The meeting was adjourned at 12:55 PM.

Dated: September 14, 2018

Minutes Submitted by:



Jeremy Steinhart, Secretary

Cc: Board Members and Officers
 Debbie Terenzio, Vice President UCO of South Florida, Inc.
 Linda Gluck, CEO, UCO of South Florida, Inc.
 Leigh Kapps, COO, UCP/UCO of South Florida, Inc.
 Tamika Lewis, Assoc. Dir. of Children's Services, UCO Miami
 Makeesha Coleman, Principal, UCO Charter Schools
 Grace Bracamonte, Dir. Of UCO of South Florida, Inc.
 Joe Menendez, CPA