



United Cerebral Palsy of South Florida Charter Schools, Inc.
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Early Beginnings Academy
*unlocking children's potential

UNITED CEREBRAL PALSY OF SOUTH FLORIDA CHARTER SCHOOLS, INC
EARLY BEGINNINGS ACADEMY
LOCATIONS: CIVIC AND NORTHSORE

March 13, 2017

Dear Board Members:

Enclosed you will find a record of the actions taken at our Board Meeting of March 8, 2017.

Board Members present included: Anne Steinhart, Jeremy Steinhart and Marianne Bennett.

Staff Present included: Dr. Joseph Aniello, Dr. Debbie Terenzio, Linda Gluck, Dr. Leigh Kapps, Makeesha Coleman, Evelyn Morales, Betty Rodriguez and Grace Bracamonte.

The Meeting was opened at 12:10 p.m.

Actions Taken:

- 1) The Minutes of the meeting of Dec. 8, 2016, were accepted as mailed. (Motion-Jeremy Steinhart/Second-Marianne Bennett) (Vote-3-0).
- 2) There were no requests for Public Comment.
- 3) The Financial Report for month ending January 31, 2017 was given in detail by Linda Gluck. It was noted that we are operating in the positive but \$9,000 below our projections. This is due to enrollment of less than projected. We have cut expenses to offset the loss of revenue. If we operate on Budget for the rest of the year, we will be in the black and about the same \$9,000 below our projections. The report was accepted. (Motion-Jeremy Steinhart/Second-Marianne Bennett) (Vote 3-0).
- 4) Makeesha Coleman gave the Principal's Report. We are down 21 students for our Oct. FTE Period at 122. We have added four new students for our Feb. FTE count. We are mastering the new IEP System and this has had a positive affect on our Matrix reimbursements. We are also attempting to add Behavioral Services to what we offer students.
- 5) The March 2017 Personnel Policies update was presented as well as the review of the Personnel Polices and accepted. There were very few changes, mostly reflecting the DBA Names and some Titles. (Motion-Marianne Bennett/Second-Jeremy Steinhart) (Vote 3-0).

- 6) Due to the passing of Board Member Jack Schillinger we held midyear elections to readjust our Board Membership positions. The Board approved Anne Steinhart as Vice Chair/Secretary and Marianne Bennett as Treasurer. It was also approved that Silvia Calderon would remain on the Board after her term as Parent Member expires. It was agreed to submit, Raisa Bauza, as the new Parent Member to be voted on in June, after we submit her name to the School Board for Approval, which we will do immediately. (Motion-Jeremy Steinhart/Second-Marianne Bennett) (Vote 3-0).
- 7) Dr. Debbie Terenzio gave an update on our Name Change - DBA's. She noted that the changes are going to the School Board for review at their March 18th meeting.
- 8) The Board approved two "Out of Field Teachers, Liana Mieles de Angelis and Donna Green.
- 9) There were no ESOL Agreements needed.
- 10) Our next meeting will be the Annual Meeting on Friday, June 2, 2017 at the Hialeah location.

The meeting was adjourned at 1:05 P.M.

Minutes Submitted by:


 Anne Steinhart, Secretary

cc: Board Members and Officers
 Vice President UCP of South Florida, Inc.
 CEO, UCP of South Florida, Inc.
 COO, UCP of United Cerebral Palsy Association of Miami and Broward, Inc.
 Principal
 Director of Development, United Cerebral Palsy of South Florida, Inc.
 Joe Menendez, CPA