



United Cerebral Palsy of South Florida Charter Schools, Inc.
1411 N.W. 14 Street, • Miami, Florida 33125
Phone: (305) 325-1080 • Fax: (305) 325-1313
www.ucpsouthflorida.org



Early Beginnings Academy
*unlocking children's potential

UNITED CEREBRAL PALSY OF SOUTH FLORIDA CHARTER SCHOOLS, INC
EARLY BEGINNINGS ACADEMY
LOCATIONS: CIVIC AND NORTHSORE

September 9, 2016

Dear Board Members:

Enclosed you will find a record of the actions taken at our Board Meeting of September 8, 2016.

Board Members Present included: Roy Lustig, Jack Schillinger, Silvia Calderon, Anne Steinhart and Jeremy Steinhart.

Staff Present included: Dr. Joseph Aniello, Dr. Debbie Terenzio, Linda Gluck, Dr. Leigh Kapps, Makeesha Coleman, Grace Bracamonte, Evelyn Morales, and Betty Rodriguez.

The Meeting was opened at 12:10 p.m.

Actions Taken:

- 1) The minutes of the meeting of June 2, 2016 were presented and accepted (Motion-Anne Steinhart/Second – Jeremy Steinhart) (Vote 6-0).
- 2) There were no requests from the Public to speak.
- 3) The Financial Report for month ending July 31, 2016 was given by Linda Gluck. We are only in the first month of the Fiscal Year and School had not begun. We are currently in the black for the month but behind our projections for the first month. This is mainly due to under enrollment thus far compared to projections. It is anticipated that between an increase in enrollment and reducing expenses we should have a positive outcome financially.
- 4) It was noted that the Budget for School Year 2016-17 was previously approved by the Board.
- 5) Linda Gluck presented the Audit FYE 6/30/16. It was accepted by the Board. We had a good year. We had net assets increased by \$72,000. Our net cash increased by \$290,000. There were no adverse findings by the Auditors, a clean Audit (Motion-Silvia Calderon/second- Jeremy Steinhart) Vote 6-0)

- 6) Makeesha Coleman gave the Principal's Report. She noted that we currently have 122 Students enrolled. This is down from 144 projected. We had 60 students from last year, either age out or test out. This is a fluctuating number over the years and high one this year. It has been determined that we no longer have to do a formal "School Improvement Plan".
- 7) Dr. Leigh Kapps gave the Chief Operating Officer's Report. She noted various staff changes for this year versus past year.
- 8) Out of Field Teacher Reviews and ESOL Agreements were presented to the Board and approved for: Tiffany Johnson, Victoria Rodriguez and Dianelio Marcet (Motion-Jack Schillinger/second-Anne Steinhart) (Vote 6-0).
- 9) The next meeting will be held Thursday, December 8, 2016 at the Hialeah location.

The meeting was adjourned at 1:10 pm.

Minutes Submitted by:


Anne Steinhart, Secretary

cc: Board Members and Officers
Vice President UCP of South Florida, Inc.
CEO, UCP of South Florida, Inc.
COO, UCP of United Cerebral Palsy Association of Miami, Inc.
Principal
Director of Development, United Cerebral Palsy of South Florida, Inc.
Joe Menendez, CPA